

Home Study Update/Recertification

Note: You must have an assignment to the provider record to create a Home Study Update/ Recertification.

Note: Information related to applicants is entered on a number of pages, including the Home Provider, Person Management, Home Study, and Psychosocial Evaluation Report.

1. From your desktop, go to the Provider tab and click the Create Provider Work hyperlink [Create provider work](#) or select Create Provider Work from the Actions drop-down next to the specific provider to open the Create Provider Work page.

eWiSACWIS Actions Financial State Security Refresh Search Caitlin M.

Home Cases (426) **Providers (193)** Workers (64) Approvals (1107) Access Reports (121) JCPC Referrals (3) Home In

Providers

Filter by: Providers: 193

☐ Date restricted ☒ Not approved/cancelled ☒ Multiselect

[Create provider work](#) [Create private provider](#)

Search

2. Select Home Study Update/Recertification from the License drop-down, select the provider name in the Providers group box, and click the Create button.

Create Provider Work - Internet Explorer

eWiSACWIS Print Help

Create Provider Items

Administrative

Check

Imaging

License

Maintenance

Narrative

Payment

Support Plans

Unlicensed Complaint

Providers

Badger, Bucky (9221596)
Captain, Stewart (9221055)
Farmer, Sally (9221682)
Gum, Bubble (9221683)
Muffin, Blueberry (9221684)
Provider, Female (9221778)
Provider, Foster (9221772)
Provider, Home (9221845)
Provider, Mother (9221781)
State, Neighbor (9221779)
Test, Sally (9221062)

Create Close

3. If a Home Study Update/Recertification already exists, you will be presented with the Home Study Update/Recertification Creation page. On the Home Study Update/Recertification Creation page, either select the [Copy](#) link next to the home study update/recertification you would like to copy, or select the Create button to create a new home study update/recertification not copying any information from a previous home study update/recertification.

The screenshot shows a web browser window titled "Home Study Update/Recertification Creation - Windows Internet Explorer". The page header features the "eWiSACWIS" logo and navigation links for "Print", "Spell Check", and "Help". The main content area prompts the user to "Please select a Home Study Update/Recertification to copy from, if appropriate". Below this prompt is a section titled "Existing Home Studies" containing a table with the following data:

Study Date	Status	Placement Type	Licensing Agency	
10/10/2014	Approved for Foster Care	Child Specific Placement	BMCW - CSSW	Copy

At the bottom right of the page, there are two buttons: "Create" and "Close". The browser's status bar at the bottom indicates a zoom level of 100%.

4. The Home Study Update/Recertification page is used to document information gathered and to evaluate the recertification of the family. The Basic group box includes general information items relevant to the applicant(s). If the provider is licensed or has a pending license, the license type, licensing agency, and certification level will pre-fill from the Licensing page. Select the update purpose, home study type, update the home study date (if applicable), and select the placement type. Once you have completed the home study update/recertification, you will update the home study status.

The Family tab contains the sons and daughters of the applicant(s), others residing or frequently in the home, and extended family members. The first group box is the Sons and Daughters of Applicant(s). This group box displays the Name, DOB, Age, DOD, Receiving Care, and Location and Living Situation. The sons and daughters pre-fill from the Home Provider page if they have been documented as members. You can select the Insert button to add additional people to the home study. The Receiving Care radio button will automatically be set to “Yes” when the child is under the age of 18. If the son/daughter is living out of the home, indicate where. It is important to verify that the son or daughter’s age is identified, as this will determine what questions to answer for them on the Psychosocial Evaluation Report.

Note: Clicking the Insert button and adding sons and daughters will not add these individuals to the Members tab of the Home Provider page.

Note: If the foster parents have adopted a child, a new person record needs to be created for the adoptive child. That record can be created via the Members tab of the Home Provider page.

Home Study Update/Recertification - Windows Internet Explorer

eWiSACWIS TM Print Spell Check Help ?

Basic

Applicant(s): [Badger, Bucky \(9225066\)](#) [Badger, Momma \(9226818\)](#) [Badger, Grandma \(9226819\)](#) Provider: [Badger, Bucky \(9221596\)](#) Update Purpose: **Renewal**

Lcns. Type: **BMCW** Lcns. Agency: **BMCW - CSSW** Certification: **Level 2**

Home Study Type: **Foster Care** Home Study Date: **10/10/2014** Placement Type: **Child Specific Placement**

Home Study Status: **Pending** [View/Update Hold History](#)

Family | **Current Placements/Situation** | **Background Information** | **Results**

Sons and Daughters of Applicant(s)

Name	DOB	Age	DOD	Receiving Care	Location and Living Situation
Son Badger (9226821)	03/09/1995	19	00/00/0000	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input type="radio"/> In Home <input checked="" type="radio"/> Out of Home
	<input type="text" value="00/00/0000"/>		<input type="text" value="00/00/0000"/>	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> In Home <input type="radio"/> Out of Home

[Delete](#) [Insert](#)

Others Residing or Frequently in the Home

Foster children placed in the home or children placed in the pre-adoptive home are not included here. The definition of adults frequently in the home is any adult who is in the home on a regular basis and has substantial contact with children placed in the home or any adult who while in the home would have access to be alone with children placed in the home.

Options: [Go](#) [Save](#) [Close](#)

100%

The Others Residing or Frequently in the Home group box displays the Name, Age, Relationship, Current Situation, and Receiving Care columns. This group box displays others who have been previously entered on the Members tab of the Home Provider page. If the individual should not be included, click the N/A checkbox. You can select the Insert button to add additional people to the home study. The Receiving Care radio button will automatically be set to “Yes” when the person is under the age of 18. It is important to verify that the person’s age is identified, as this will determine what questions to answer for them on the Psychosocial Evaluation Report.

Note: Clicking the Insert button and adding others residing or frequently in the home will not add these individuals to the Members tab of the Home Provider page.

Others Residing or Frequently in the Home

Foster children placed in the home or children placed in the pre-adoptive home are not included here. The definition of adults frequently in the home is any adult who is in the home on a regular basis and has substantial contact with children placed in the home or any adult who while in the home would have access to be alone with children placed in the home.

Name	DOB	Age	Relationship	Current Situation	Receiving Care	N/A
Nephew Badger (9226822)	03/04/1986	28	Nephew		<input type="radio"/> Yes <input checked="" type="radio"/> No	<input type="checkbox"/>
	00/00/0000				<input type="radio"/> Yes <input type="radio"/> No	Delete

Insert

The last group box is the Extended Family Members. A separate group box will appear for each applicant. This group box allows you to add the additional extended family member’s name, location, date of birth, age, date of death, relationship, frequency of contact, and if the extended family member is a source of a supportive relationship.

Note: Clicking the Insert button and adding extended family members will not add these individuals to the Members tab of the Home Provider page.

Extended Family Members: Bucky Badger

Include Applicant's birth parents, adoptive parents, step parents, siblings, and other prominent extended family members (living or deceased).

Name and Location	DOB	Age	DOD	Relationship	Frequency of Contact	Source of Supportive Relationship	
	00/00/0000		00/00/0000			<input type="radio"/> Yes <input type="radio"/> No	Delete

Location:

Insert

- The Current Placements/Situation tab is used to document the Current Placements/Situation for children who are currently placed or for those who have been identified for potential placement. The Children Currently Placed in the Home group box provides a listing of all the children who have a current placement open with the provider.

The Current Situation group box allows you to document information regarding the relationship the applicants have with a child currently placed in the home.

Home Study Update/Recertification - Windows Internet Explorer

eWISACWIS TM Print Spell Check Help

Basic

Applicant(s): [Badger, Bucky \(9225066\)](#) [Badger, Momma \(9226818\)](#) [Badger, Grandma \(9226819\)](#) Provider: [Badger, Bucky \(9221596\)](#)
 Update Purpose: Renewal

Lcns. Type: BMCW Lcns. Agency: BMCW - CSSW Certification: Level 2
 Home Study Type: Foster Care Home Study Date: 10/10/2014 Placement Type: Child Specific Placement
 Home Study Status: Pending [View/Update Hold History](#)

Family **Current Placements/Situation** **Background Information** **Results**

Children Currently Placed in Home

Please keep in mind that any information written in this section is confidential and must be redacted should the home study be shared with a third party.

Name	Gender	DOB	Age	Placement Service
Frances Ferrari	Female	06/06/2006	8	Foster Home (0-4 yrs)
Ghost Casper	Male	11/01/2006	7	Foster Home (Level 2+)
Jason Altman	Male	06/10/2003	11	Foster Home (5-11 yrs)
John Pam	Male	02/02/2005	9	Foster Home (5-11 yrs)

Current Situation

Discuss the nature of the relationship between the foster parent(s) and the child/youth that is currently placed in the home.

[More...](#) [Less...](#) [Default](#)

Discuss the personality, strengths, and interest of the child/youth.

[More...](#) [Less...](#) [Default](#)

Discuss the special considerations and/or challenging child/youth issues rated on the Compatibility Inventory or identified by other means.

[More...](#) [Less...](#) [Default](#)

Options: [Go](#) [Save](#) [Close](#)

100%

Document information in the Fostering Experience group box. If there are no children currently placed, select the N/A checkbox.

Document information in the Family Lifestyle group box.

The Child Specific Placement group box will display if the Placement Type of “Child Specific Placement” was selected in the Basic group box at the top of the page. To search out and retrieve the child(ren) who will be placed at this home, click the Insert button.

Home Study Update/Recertification - Windows Internet Explorer

eWiSACWIS TM Print Spell Check ABC Help ?

Basic

Applicant(s): [Badger, Bucky \(9225066\)](#) [Badger, Momma \(9226818\)](#) [Badger, Grandma \(9226819\)](#) Provider: [Badger, Bucky \(9221596\)](#)

Update Purpose: **Renewal**

Lcns. Type: **BMCW** Lcns. Agency: **BMCW - CSSW** Certification: **Level 2**

Home Study Type: **Foster Care** Home Study Date: **10/10/2014** Placement Type: **Child Specific Placement**

Home Study Status: **Pending** [View/Update Hold History](#)

Family **Current Placements/Situation** **Background Information** **Results**

Fostering Experience

☐ N/A - Waiting pre-adoptive Applicant, a foster home license has not been issued

Identify and describe all foster care and/or adoption related education or activities the family has participated in since the last evaluation. Narrate how trainings or other activities have enhanced this family's ability to provide safety and well-being to the child(ren) in their home.

[More...](#) [Less...](#) [Default](#)

Family Lifestyle

Describe how fostering has affected the family lifestyle. How have family roles, routines, and impacted family recreational, social and religious activities been affected as a result of fostering? How have sleeping arrangements been handled? Who does what in terms of chores? How has privacy and nudity as it relates to children been dealt with?

[More...](#) [Less...](#) [Default](#)

Child Specific Placement

Name	DOB	Gender
<div>Insert</div>		

Options: **Go** **Save** **Close**

100%

6. The Background Information tab contains the face-to-face contacts and updated criminal/CPS background checks. The Face-to-Face Contacts group box is used to record the date of the contact, length of the interview, person(s) interviewed, and location. Click the Insert button to add additional contacts.

The Updated Criminal/CPS Background Checks (see program guidelines) group box allows you to document the background checks and findings. Document the date and findings for the sex offender address check. If findings are identified for an individual in the home, address them in the History portion of the Psychosocial Evaluation Report for that individual. Document the type, date, and findings of all other background checks for each individual. If County/Sheriff, Local, or Out of State is chosen as the type, enter a brief description for the location (indicate the county, city, or state). If the background checks are not applicable for an individual, select the N/A checkbox next to the person's name.

Note: The Adam Walsh/FBI type of background check contains “Completed” or “Not Completed” values in the Findings drop-down. All other types of background checks contain either a “Findings – see below” or “No Findings.”

Home Study Update/Recertification - Windows Internet Explorer

eWiSACWIS TM Print Spell Check Help ?

Basic

Applicant(s): [Badoer, Bucky \(9225066\)](#) [Badoer, Momma \(9226818\)](#) [Badoer, Grandma \(9226819\)](#) Provider: [Badoer, Bucky \(9221596\)](#)
 Update Purpose: Renewal

Lcns. Type: BMCW Lcns. Agency: BMCW - CSSW Certification: Level 2
 Home Study Type: Foster Care Home Study Date: 10/10/2014 Placement Type: Child Specific Placement
 Home Study Status: Pending [View/Update Hold History](#)

Family **Current Placements/Situation** **Background Information** **Results**

Face-to-Face Contacts

Date	Person(s) Interviewed	Location	
00/00/0000			Delete

[Insert](#)

Updated Criminal/CPS Background Checks (see program guidelines)

The required criminal record and child abuse/neglect checks (including all the States the Applicant(s) or other adults living in the home have resided in for the past 5 years) were completed for Bucky Badger, Momma Badger, Grandma Badger along with any adult(s) living in the Applicant(s)'s home. The determination of whether an offense or finding is substantially related to caring for children in foster care, from the results found in the checks listed below, as required under Ch. DHS 12.06 is elaborated on in the section below.

Sex Offender Address Check 00/00/0000

Bucky Badger ☐ N/A

Type	Date	Findings	Description	
Adam Walsh/FBI	00/00/0000	Completed Not Completed		Delete

[Insert](#)

Momma Badger ☐ N/A



Type	Date	Findings	Description	
County/Sheriff	00/00/0000	Findings-see below No findings	Milwaukee County Sheriff's Department	Delete

Options: [Go](#) [Save](#) [Close](#)

100%

If “Findings – see below” was selected for any individual, enter data in the individual’s additional narrative fields.

Momma Badger ☐ N/A

Type	Date	Findings	Description	
County/Sheriff 	10/10/2014	Findings-see below 	Milwaukee County Sheriff's Department	Delete

Insert

With results or findings, you must discuss those results or findings under the history section of the Psychosocial Evaluation Report. Be sure to discuss the results or findings that warranted a Desk Guide Rating of 3, 4, or 5 and all mitigation that reduces the Final Desk Guide Rating.

List any results from all of the background checks completed. If there were no results or findings, provide that indication.

[More...](#) [Less...](#) [Default](#)

Provide a determination of whether the offense(s) or finding(s) substantially relate to caring for children as required under Ch. DHS 12.06. Remember to include information about fostering, the offense, and the person (see Ch. DHS 12.06 for an explanation of the required information).

[More...](#) [Less...](#) [Default](#)

7. The Results tab contains all inventory items related to Psychosocial Evaluation Report (completed in the next step), as well as a Psychosocial Evaluation Conclusion, Placement Considerations, and Recommendation based on the home study update/recertification. Record the answer for each applicant (when applicable) using a rating in the drop-down. The values default to a '2' rating. Once you have completed all of the tabs on the Home Study Update/Recertification page, as well as the associated Psychosocial Evaluation Report page, you will return to the Results tab to complete the home study update/recertification. See step 18 on page 18.
8. From the Options drop-down (on any tab of the Home Study Update/Recertification page), select Psychosocial Evaluation Report and click Go. This will open the Psychosocial Evaluation Report page.

Home Study Update/Recertification - Windows Internet Explorer

eWiSACWIS TM Print Spell Check ABC Help ?

Basic

Applicant(s): [Badger, Bucky \(9225066\)](#) [Badger, Momma \(9226818\)](#) Provider: [Badger, Bucky \(9221596\)](#)
[Badger, Grandma \(9226819\)](#) Update Purpose: **Renewal**

Lcns. Type: **BMCW** Lcns. Agency: **BMCW - CSSW** Certification: **Level 2**

Home Study Type: **Foster Care** Home Study Date: **10/10/2014** Placement Type: **Child Specific Placement**

Home Study Status: **Pending** [View/Update Hold History](#)

Family **Current Placements/Situation** **Background Information** **Results**

History

Bucky Badger	Momma Badger	Grandma Badger	
2	2	2	Childhood Family Adaptability
2	2	2	Childhood Family Cohesion
2	2	2	Childhood History of Deprivation/Trauma
2	2	2	Childhood History of Victimization
2	2	2	Adult History of Victimization/Trauma
2	2	2	History of Child Abuse/Neglect
2	2	2	History of Alcohol/Drug Abuse
2	2	2	Crime/Arrest/Allegations/Violence
2	2	2	Psychiatric History
2	2	2	Occupational History
2	2	2	Marriage/Domestic Partner/Civil Union History

Options: **Actions**
 Approval
Psychosocial Evaluation Report
 Text
 Home Study Update/Recertification

Go **Save** **Close**

100%

9. On the Psychosocial Evaluation Report page, there are 8 tabs: History, Personal Characteristics, Marital/Domestic Partner/Civil Union, Sons/Daughters/Others, Extended Family, Physical/Social Environment, Parenting, and Adoption/Foster Care. On the History tab, answer each question. If applicable, complete the narrative fields for each applicant.

Psychosocial Evaluation Report -- Webpage Dialog

eWiSACWIS Print Spell Check Help

Basic

Applicant(s): [Badger, Bucky \(9225066\)](#) [Badger, Momma \(9226818\)](#) [Badger, Grandma \(9226819\)](#) Provider: [Badger, Bucky \(9221596\)](#) ☐ Completed

History	Personal Characteristics	Marital/Domestic Partner/Civil Union	Sons/Daughters/ Others	Extended Family	Physical/Social Environment	Parenting	Adoption/Foster Care
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History - Bucky Badger

☐ Yes ☐ No During this psychosocial evaluation update process was anything reported, detected or observed that resulted in the revision of any of the most current determinations recorded for this section? If yes, provide the basis for the newly determined Desk Guide and/or Mitigation Rating.

[More...](#) [Less...](#) [Default](#)

☐ Yes ☐ No Does this section contain any issues of concern that were not mitigated? If yes, discuss the way in which issues of concern that could not be mitigated impede effective family functioning.

[More...](#) [Less...](#) [Default](#)

For every new arrest or conviction please clearly discuss the offense and how it does or could affect the Applicant's current functioning and/or ability to parent. Use the same criteria in the Evaluation Instructions and determine whether you are going to sustain, reduce or mitigate the offense.

[More...](#) [Less...](#) [Default](#)

Save Close

10. On the Personal Characteristics tab, answer each question for each applicant and if applicable, complete the narrative fields.

Psychosocial Evaluation Report -- Webpage Dialog

eWiSACWIS Print Spell Check Help

Basic

Applicant(s): [Badger, Bucky \(9225066\)](#) [Badger, Momma \(9226818\)](#) Provider: [Badger, Bucky \(9221596\)](#)
[Badger, Grandma \(9226819\)](#) ☐ Completed

History	Personal Characteristics	Marital/Domestic Partner/Civil Union	Sons/Daughters/Others	Extended Family	Physical/Social Environment	Parenting	Adoption/Foster Care
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Personal Characteristics - Bucky Badger

☐ Yes ☐ No During this psychosocial evaluation update process was anything reported, detected or observed that resulted in the revision of any of the most current determinations recorded for this section? If yes, provide the basis for the newly determined Desk Guide and/or Mitigation Rating.

[More...](#) [Less...](#) [Default](#)

☐ Yes ☐ No Does this section contain any issues of concern that were not mitigated? If yes, discuss the way in which issues of concern that could not be mitigated impede effective family functioning.

[More...](#) [Less...](#) [Default](#)

Personal Characteristics - Momma Badger

☐ Yes ☐ No During this psychosocial evaluation update process was anything reported, detected or observed that resulted in the revision of any of the most current determinations recorded for this section? If yes, provide the basis for the newly determined Desk Guide and/or Mitigation Rating.

[More...](#) [Less...](#) [Default](#)

[Save](#) [Close](#)

11. On the Marital/Domestic Partner/Civil Union tab, answer each question and if applicable, complete the narrative fields.

Psychosocial Evaluation Report -- Webpage Dialog

eWiSACWIS Print Spell Check Help

Basic

Applicant(s): [Badger, Bucky \(9225066\)](#) [Badger, Momma \(9226818\)](#) [Badger, Grandma \(9226819\)](#) Provider: [Badger, Bucky \(9221596\)](#) ☐ Completed

History	Personal Characteristics	Marital/Domestic Partner/Civil Union	Sons/Daughters/ Others	Extended Family	Physical/Social Environment	Parenting	Adoption/Foster Care
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Marital / Domestic Partner / Civil Union Relationship

☐ Yes ☐ No During this reporting period has there been a change in the marital/domestic partner/civil union status of the Applicant(s)? If yes, provide the basis for the newly determined Desk Guide and/or Mitigation Rating.

[More...](#) [Less...](#) [Default](#)

☐ Yes ☐ No Does this section contain any issues of concern that were not mitigated? If yes, discuss the way in which issues of concern that could not be mitigated impede effective family functioning.

[More...](#) [Less...](#) [Default](#)

[Save](#) [Close](#)

12. On the Sons/Daughters/Others tab, there are four sections: Minor Son(s) or Daughter(s), Other Minors Residing or Frequently in the Home, Adult Son(s) or Daughter(s), and Adults Residing or Frequently in the Home. Answer each question and enter text in each of the narrative fields.

Note: If there are no minor son(s) or daughter(s), other minors residing or frequently in the home, adult son(s) or daughter(s), and /or adults residing or frequently in the home, you will see that there are no narrative fields to complete and text indicating there are none of those individuals in the family/home.

Note: For son(s) or daughter(s) and others residing or frequently in the home that were inserted on the Home Study Update/Recertification page (Family tab), the gender is not included. You will need to include the gender of the individual in your description, as it is not included on the Home Study Update/Recertification template.

Psychosocial Evaluation Report -- Webpage Dialog

eWiSACWIS Print Spell Check Help

Basic

Applicant(s): [Badger, Bucky \(9225066\)](#) [Badger, Momma \(9226818\)](#) [Badger, Grandma \(9226819\)](#) Provider: [Badger, Bucky \(9221596\)](#) ☐ Completed

History	Personal Characteristics	Marital/Domestic Partner/Civil Union	Sons/Daughters/ Others	Extended Family	Physical/Social Environment	Parenting	Adoption/Foster Care
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Minor Son(s) or Daughter(s) - Daughter Badger

During the reporting period has the minor's behavior been age-appropriate? Has the minor presented any health, developmental, education or mental health issues? How secure, well-adjusted and adaptable has the minor been? Have his/her needs been well met? Has the minor exhibited behaviors that pose a threat to the health, safety and well-being of self or others? Does the minor have a secure attachment to both his/her parents? Have any alcohol or drug involvement occurred? How has the minor responded to the arrival of a new child or children into the family?

[More...](#) [Less...](#) [Default](#)

Other Minors Residing or Frequently in the Home

There are no other minors residing or frequently in the home.

Adult Son(s) or Daughter(s) - Son Badger

Provide the marital/domestic partner/civil union status of each adult identified. Indicate each individual's occupation, circumstances and the amount and type of contact he/she has had with any children placed in the home. During the reporting period how positive and supportive has he/she been about a new child or children coming into the family? How much and how frequently has he/she consumed alcohol? Has he/she used illegal drugs or abused prescription/over-the-counter drugs? How well has he/she accepted differences? Has he/she exhibited responsible behavior and emotional stability? Has he/she exhibited any behavior that posed a threat to the health, safety and well-being of himself/herself or others? Have there been any criminal arrests, convictions or allegations of child sexual/physical abuse, child neglect, child exploitation or failure to protect during the reporting period?

[More...](#) [Less...](#) [Default](#)

Adults Residing or Frequently in the Home - Nephew Badger

(Note: The definition of adults frequently in the home is any adult who is in the home on a regular basis and has substantial contact with children placed in the home or any adult who while in the home would have access to be alone with children placed in the home.)

☐ Yes ☐ No Was this adult assessed during previous evaluations?

Provide the name of the adult and any changes in his/her situation or amount and type of contact he/she has had with any children placed in the home. During the reporting period: How positive and supportive has he/she been about a new child or children coming into the family? How much and how frequently has he/she consumed alcohol? Has he/she used illegal drugs or abused prescription/over-the-counter drugs? How well has he/she accepted differences? Has he/she exhibited responsible behavior and emotional stability? Has he/she exhibited any behavior that posed a threat to the health, safety and well-being of himself/herself or others? Have there been any criminal arrests, convictions or allegations of child sexual/physical abuse, child neglect, child exploitation or failure to protect during the reporting period?

[More...](#) [Less...](#) [Default](#)

[Save](#) [Close](#)

13. On the Extended Family tab, answer each question for each applicant and if applicable, complete the narrative fields.

Psychosocial Evaluation Report -- Webpage Dialog

eWiSACWIS Print Spell Check Help

Basic

Applicant(s): [Badger, Bucky \(9225066\)](#) [Badger, Momma \(9226818\)](#) [Badger, Grandma \(9226819\)](#) Provider: [Badger, Bucky \(9221596\)](#) ☐ Completed

History	Personal Characteristics	Marital/Domestic Partner/Civil Union	Sons/Daughters/ Others	Extended Family	Physical/Social Environment	Parenting	Adoption/Foster Care
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Extended Family - Bucky Badger

☐ Yes ☐ No For the period of this review were there additions or subtractions from the extended family constellation? If yes, provide the names and relationship of the extended family member added or subtracted.

[More...](#) [Less...](#) [Default](#)

☐ Yes ☐ No Were there allegations of abuse or neglect involving any extended family members? If yes, narrate the nature of the allegations and disposition.

[More...](#) [Less...](#) [Default](#)

☐ Yes ☐ No During this psychosocial evaluation update process was anything reported, detected or observed that resulted in the revision of any of the most current determinations recorded for this section? If yes, provide the basis for the newly determined Desk Guide and/or Mitigation Rating.

[More...](#) [Less...](#) [Default](#)

☐ Yes ☐ No Does this section contain any issues of concern? If yes, discuss the way in which issues of concern that could not

[Save](#) [Close](#)

14. On the Physical/Social Environment tab, answer each question and if applicable, complete the narrative fields.

Psychosocial Evaluation Report -- Webpage Dialog

eWiSACWIS Print Spell Check Help

Basic

Applicant(s): [Badger, Bucky \(9225066\)](#) [Badger, Momma \(9226818\)](#) [Badger, Grandma \(9226819\)](#) Provider: [Badger, Bucky \(9221596\)](#) ☐ Completed

History	Personal Characteristics	Marital/Domestic Partner/Civil Union	Sons/Daughters/ Others	Extended Family	Physical/Social Environment	Parenting	Adoption/Foster Care
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Physical / Social Environment

☐ Yes ☐ No During the reporting period were there significant changes in the home, neighborhood, community, job status, income and resources available since the last home study or update/renewal was completed? If yes, discuss the nature of the changes noted.

[More...](#) [Less...](#) [Default](#)

☐ Yes ☐ No During this psychosocial evaluation update process was anything reported, detected or observed that resulted in the revision of any of the most current determinations recorded for this section? If yes, provide the basis for the newly determined Desk Guide and/or Mitigation Rating.

[More...](#) [Less...](#) [Default](#)

☐ Yes ☐ No Does this section contain any issues of concern? If yes, discuss the way in which issues of concern that could not be mitigated impede safe and effective family functioning.

[More...](#) [Less...](#) [Default](#)

[Save](#) [Close](#)

15. On the Parenting tab, answer each question and if applicable, complete the narrative fields.

Psychosocial Evaluation Report -- Webpage Dialog

eWiSACWIS Print Spell Check Help

Basic

Applicant(s): [Badger, Bucky \(9225066\)](#) [Badger, Momma \(9226818\)](#) [Badger, Grandma \(9226819\)](#) Provider: [Badger, Bucky \(9221596\)](#) ☐ Completed

History	Personal Characteristics	Marital/Domestic Partner/Civil Union	Sons/Daughters/ Others	Extended Family	Physical/Social Environment	Parenting	Adoption/Foster Care
---------	--------------------------	--------------------------------------	------------------------	-----------------	-----------------------------	------------------	----------------------

General Parenting

☐ Yes ☐ No During this psychosocial evaluation update process was anything reported, detected or observed that resulted in the revision of any of the most current determinations for this section? If yes, provide the basis for the newly determined Desk Guide and/or Mitigation Rating.

☐ Yes ☐ No Does this section contain any issues of concern? If yes, discuss the way in which issues of concern that could not be mitigated impede safe and effective family functioning.

Specialized Parenting

☐ Yes ☐ No During this psychosocial evaluation update process was anything reported, detected or observed that resulted in the revision of any of the most current determinations for this section? If yes, provide the basis for the newly determined Desk Guide and/or Mitigation Rating.

☐ Yes ☐ No Does this section contain any issues of concern? If yes, discuss the way in which issues of concern that could not be mitigated impede safe and effective family functioning.

Save Close

16. On the Adoption/Foster Care tab, answer each question and if applicable, complete the narrative fields.

Psychosocial Evaluation Report -- Webpage Dialog

eWiSACWIS Print Spell Check Help

Basic

Applicant(s): [Badger, Bucky \(9225066\)](#) [Badger, Momma \(9226818\)](#) [Badger, Grandma \(9226819\)](#) Provider: [Badger, Bucky \(9221596\)](#)

☐ Completed

History Personal Characteristics Marital/Domestic Partner/Civil Union Sons/Daughters/ Others Extended Family Physical/Social Environment Parenting **Adoption/Foster Care**

Adoption / Foster Care

☐ Yes ☐ No During this psychosocial evaluation update process was anything reported, detected or observed that resulted in the revision of any of the most current determinations for this section? If yes, provide the basis for the newly determined Desk Guide and/or Mitigation Rating.

[More...](#) [Less...](#) [Default](#)

☐ Yes ☐ No Does this section contain any issues of concern? If yes, discuss the way in which issues of concern that could not be mitigated impede safe and effective family functioning.

[More...](#) [Less...](#) [Default](#)

Save Close

17. Once you have completed all of the information on each of the tabs, select the Completed checkbox in the top right corner and click Save. If any messages appear, complete the required fields. Once all errors have been fixed, click the Close button to return to the Home Study Update/Recertification page.

Note: In order to approve the home study update/recertification, the Completed checkbox must be selected.

Note: The Completed checkbox may come unchecked throughout the home study update/recertification process. Since the age of an individual (son, daughter, other residing in the home) determines which section of the Psychosocial Evaluation Report the individual falls into (minor or adult), an evaluation is done anytime there are updates to the Home Provider page, as well as the Family tab of the Home Study Update/Recertification page.

18. Once you have completed all of the tabs on the Home Study Update/Recertification page, as well as the associated Psychosocial Evaluation Report page, return to the Results tab of the Home Study Update/Recertification page. Update any ratings as necessary. Enter narrative in the Psychosocial Evaluation Conclusion and Placement Considerations group boxes.

Home Study Update/Recertification - Windows Internet Explorer

eWiSACWIS TM Print Spell Check Help

Basic

Applicant(s): [Badger, Bucky \(9225066\)](#) [Badger, Momma \(9226818\)](#) [Badger, Grandma \(9226819\)](#) Provider: [Badger, Bucky \(9221596\)](#) Update Purpose: **Renewal**

Lcns. Type: **BMCW** Lcns. Agency: **BMCW - CSSW** Certification: **Level 2**

Home Study Type: **Foster Care** Home Study Date: **10/10/2014** Placement Type: **Child Specific Placement**

Home Study Status: **Pending** [View/Update Hold History](#)

Family **Current Placements/Situation** **Background Information** **Results**

Psychosocial Evaluation Conclusion

Discuss the extent to which your psychosocial evaluation determinations for each section either support or impede the Applicant(s)'s readiness, willing and ability to parent. Carefully analyze how any completely mitigated concerns will impact the Applicant(s) in this role.

[More...](#) [Less...](#) [Default](#)

Placement Considerations

Present your overall findings in terms of the quality of care the foster or pre-adoptive parent(s) is/are prepared to provide or is/are providing to meet the needs and challenges of the children or youth placed in their care.

[More...](#) [Less...](#) [Default](#)

Describe how any changes in the family's situation and/or newly identified family strengths impact parenting. Also discuss the impact any newly detected or existing issues of concern that could not be mitigated have on parenting and any steps taken or planned aimed at ameliorating the concern.

[More...](#) [Less...](#) [Default](#)

Note any foster care licensure/certification issues or concerns registered during the reporting period. If children are placed in the home, discuss the way in which the family has worked in collaboration with the agency and other professionals to achieve the goals set forth in the permanency plan for each child or youth placed in the home. Also discuss whether or not the family would be a viable permanency option for the child or youth should reunification efforts fail.

[More...](#) [Less...](#) [Default](#)

Options: **Go** **Save** **Close**

100%

The Recommendation section contains conclusions and considerations based on the home study update/recertification, a recommendation by you, the home study worker, and your supervisor's approval/denial of that recommendation. Once you have completed the home study update/recertification, click the [Select Applicant\(s\)](#) link to open the Applicant Selection page.

Recommendation

It is recommended that [Select Applicant\(s\)](#) be for

On the Applicant Selection page, select the checkbox next the appropriate applicant(s). Then click Continue.

Applicant Selection -- Webpage Dialog

eWiSACWIS Print Spell Check Help

Applicants

<input type="checkbox"/> Select All	Name	Role	DOB
<input type="checkbox"/>	Badger, Bucky (9225066)	Parent 1	04/12/1970
<input type="checkbox"/>	Badger, Momma (9226818)	Parent 2	10/17/1971
<input type="checkbox"/>	Badger, Grandma (9226819)	Licensee	07/07/1948

Record the recommend approvals or non-approvals for the applicant(s) and for what type of home he/she/they are being recommended for (foster care, adoption or both). Click the Insert button to record additional/different approvals or non-approvals.

Recommendation

It is recommended that [Bucky Badger: Momma Badger and Grandma Badger](#) be for

Based on my review of this home study report and the recommendation cited above, the Applicant(s) is/are: for

Home Study was completed by:

Name of Worker:

Title:

Name of Agency:

Agency Address:

Supervisor:

Name of Supervisor:

Title:

This Home study was prepared in accordance with the requirements that apply to foster care and adoption in the State of Wisconsin, I this home study and certify that this is a true and accurate copy.

Select the worker recommendation.

In the “Home Study was completed by” section, verify the information, and update accordingly.

Update the supervisor’s recommendation.

- When the Home Study Update/Recertification is first created, it has a status of Pending. Update the Home Study Status in the Basic group box at the top of the Home Study Update/Recertification page.

Basic

Applicant(s): [Badger, Bucky \(9225066\)](#) [Badger, Momma \(9226818\)](#) Provider: [Badger, Bucky \(9221596\)](#)
[Badger, Grandma \(9226819\)](#) Update Purpose:

Lcns. Type: Lcns. Agency: Certification:

Home Study Type: Home Study Date: Placement Type:

Home Study Status: [View/Update Hold History](#)

- The Home Study Update/Recertification template is created from the Home Study Update/Recertification page by selecting Home Study Report from the Options drop-down (on any tab of the Home Study Update/Recertification page) and clicking the Go button. Information will be pre-fill from the Home Study Update/Recertification and Psychosocial Evaluation Report pages onto the template.

Age: home study and certify that this is a true and accurate copy.

Actions

Approval

Psychosocial Evaluation Report

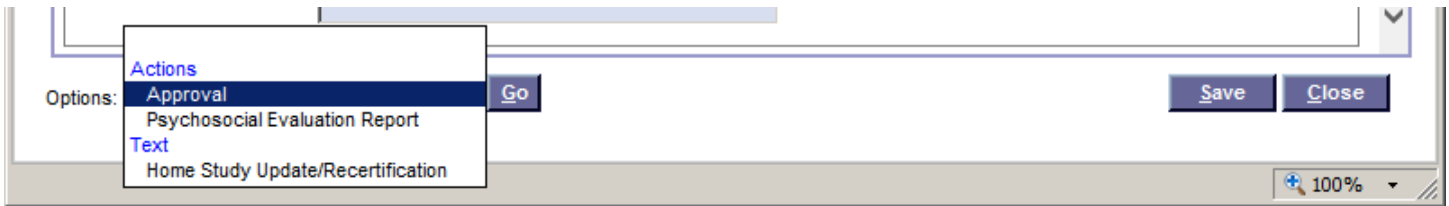
Text

Options:

100%

21. To approve the home study update/recertification, select Approval from the Options drop-down (that can be accessed from any tab on the Home Study Update/Recertification page) and click Go. On the Approval History page, select the Approve radio button and click Continue. On the Home Study Update/Recertification page, click Save to send the approval to your supervisor.

Note: If validation errors exist, you will have to make the updates and then approve the home study again.



Placing a Home Study Update/Recertification On Hold

You can place a Home Study Update/Recertification on hold and remove from hold during the documentation process for the Home Study Update/Recertification. When your supervisor approves the Place On Hold request the overall status of the Home Study Update/Recertification is set to “On Hold”. Your supervisor must then approve the removal from hold and when doing so the status of the Home Study Update/Recertification is set back to ‘pending’.

1. The Home Study Recert Hold Status page is accessed from the [View/Update Hold History](#) link.

Home Study Update/Recertification - Windows Internet Explorer

eWiSACWIS TM Print Spell Check Help

Basic

Applicant(s): [Badger, Bucky \(9225086\)](#) [Badger, Momma \(9226818\)](#) [Badger, Grandma \(9226819\)](#) Provider: [Badger, Bucky \(9221596\)](#) Update Purpose: **Renewal**

Lcns. Type: **BMCW** Lcns. Agency: **BMCW - CSSW** Certification: **Level 2**

Home Study Type: **Foster Care** Home Study Date: **10/10/2014** Placement Type: **Child Specific Placement**

Home Study Status: **Pending** [View/Update Hold History](#)

Family | **Current Placements/Situation** | **Background Information** | **Results**

Sons and Daughters of Applicant(s)

Name	DOB	Age	DOD	Receiving Care	Location and Living Situation
Daughter Badger (9226820)	06/20/2003	11	00/00/0000	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input checked="" type="radio"/> In Home <input type="radio"/> Out of Home
Son Badger (9226821)	03/09/1995	19	00/00/0000	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input type="radio"/> In Home <input checked="" type="radio"/> Out of Home college

Insert

Others Residing or Frequently in the Home

Foster children placed in the home or children placed in the pre-adoptive home are not included here. The definition of adults frequently in the home is any adult who is in the home on a regular basis and has substantial contact with children placed in the home or any adult who while in the home would have access to be alone with children placed in the home.

Options: **Go** **Save** **Close**

100%

2. On the Home Study Recert Hold Status page, click the Insert button. Select the [Reason\(s\)](#) link. This will open the Home Study Recert Reason(s) Place on Hold page.

Home Study Recert Hold Status -- Webpage Dialog

eWiSACWIS Print Spell Check Help

Place On/Remove Hold

Status	Effective From	Reason(s)	Worker
<input type="radio"/> Place on Hold	00/00/0000	Reason(s)	Dan Daisy

Description:

Insert

Options: Go Save Close

3. There are multiple reasons a Home Study Update/Recertification can be placed on hold. On the Home Study Recert Reason(s) Place on Hold page, select one or more reason and click Continue. This will return you to the Home Study Recert Reason Hold Status page.

Home Study Recert Reason(s) Place on Hold -- Webpage Dialog

eWiSACWIS Print Spell Check Help

Reasons

Action: Place on Hold

Reason(s)

Select Reason(s)

- ☐ Application not complete
- ☐ Change in family circumstances
- ☐ Delay in legal process
- ☐ Other
- ☐ Support plan in place

Continue Close

4. Enter a date next to the Place on Hold field and enter a description in the Description field, if applicable.
5. Select the Place on Hold radio button. Select Approval from the Options drop-down and click Go. On the Approval History page, select the Approve radio button and click Continue. On the Home Study Recert Hold Status page, click Save to send the approval to your supervisor.

The screenshot shows a web browser window titled "Home Study Recert Hold Status -- Webpage Dialog". The page header includes the "eWiSACWIS" logo and navigation links for Print, Spell Check, and Help. The main content area is titled "Place On/Remove Hold" and contains a table with the following data:

Status	Effective From	Reason(s)	Worker
<input checked="" type="radio"/> Place on Hold	10/10/2014	Reason(s) Change in family circumstances	Dan Daisy

Below the table, there is a "Description:" label followed by a text input field containing "description here...". To the right of the input field is a vertical scroll bar. At the bottom of the dialog, there is an "Options:" label, a dropdown menu currently showing "Actions" with "Approval" as a visible option, and a "Go" button. To the right of these are "Save" and "Close" buttons. An "Insert" button is also located at the bottom right of the main content area.

Remove Home Study from Hold

You can place a Home Study Update/Recertification on hold and remove from hold during the documentation process for the Home Study. When the supervisor approves the Place On Hold request the overall status of the Home Study Update/Recertification is set to “On Hold”. The supervisor must then approve the removal from hold and when doing so the status of the Home Study Update/Recertification is set back to ‘pending’.

1. Access the Home Study Recert Hold Status page via the [View/Update Hold History](#) link on the Home Study Update/Recertification page.

Home Study Update/Recertification - Windows Internet Explorer

eWiSACWIS TM Print Spell Check Help

Basic

Applicant(s): [Badger, Bucky \(9225066\)](#) [Badger, Momma \(9226818\)](#) [Badger, Grandma \(9226819\)](#) Provider: [Badger, Bucky \(9221596\)](#) Update Purpose: **Renewal**

Lcns. Type: **BMCW** Lcns. Agency: **BMCW - CSSW** Certification: **Level 2**

Home Study Type: **Foster Care** Home Study Date: **10/10/2014** Placement Type: **Child Specific Placement**

Home Study Status: **On Hold** [View/Update Hold History](#)

Family | **Current Placements/Situation** | **Background Information** | **Results**

Sons and Daughters of Applicant(s)

Name	DOB	Age	DOD	Receiving Care	Location and Living Situation
Daughter Badger (9226820)	06/20/2003	11	00/00/0000	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input checked="" type="radio"/> In Home <input type="radio"/> Out of Home
Son Badger (9226821)	03/09/1995	19	00/00/0000	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input type="radio"/> In Home <input checked="" type="radio"/> Out of Home college

Insert

Others Residing or Frequently in the Home

Foster children placed in the home or children placed in the pre-adoptive home are not included here. The definition of adults frequently in the home is any adult who is in the home on a regular basis and has substantial contact with children placed in the home or any adult who while in the home would have access to be alone with children placed in the home.

Options: **Go** **Save** **Close**

100%

2. On the Home Study Recert Hold Status page, click the Insert button. Select the [Reason\(s\)](#) link. This will open the Home Study Recert Reason(s) Place on Hold page.

The screenshot shows a web application window titled "Home Study Recert Hold Status -- Webpage Dialog". The header bar is purple with the "eWiSACWIS" logo on the left and "Print", "Spell Check", and "Help" icons on the right. The main content area is titled "Place On/Remove Hold" and contains two sections. The first section, "Place on Hold", has a radio button, an "Effective From" date field set to "10/10/2014", a "Reason(s)" field containing "Change in family circumstances", and a "Worker" field set to "Dan Daisy". Below this is a "Description:" text area with "description here...". The second section, "Remove from Hold", has a radio button, an "Effective From" date field set to "00/00/0000", a blue "Reason(s)" link, and a "Worker" field set to "Dan Daisy". Below this is an empty "Description:" text area. At the bottom right of the main content area is a blue "Insert" button. At the bottom left is an "Options:" dropdown menu with a "Go" button. At the bottom right are "Save" and "Close" buttons.

3. On the Home Study Recert Reason(s) Remove from Hold page, select one or more reason and click Continue.

The screenshot shows a web application window titled "Home Study Recert Reason(s) Remove from Hold -- Webpage Dialog". The header bar is purple with the "eWiSACWIS" logo on the left and "Print", "Spell Check", and "Help" icons on the right. The main content area is titled "Reasons" and contains the text "Action: Remove from Hold". Below this is a "Reason(s)" field. Underneath is a "Select Reason(s)" section with a list of reasons, each preceded by an unchecked checkbox: "Application complete", "Family circumstances resolved", "Legal process resolved", "Other", "Support plan complete", and "Withdrawal from program". At the bottom right of the main content area are "Continue" and "Close" buttons.

4. On the Home Study Recert Hold Status page, select the radio button next to the Remove from Hold status, enter the effective from date and enter a description, if applicable. Select Approval from the Options drop-down and click Go. On the Approval History page, select the Approve radio button and click Continue. On the Home Study Recert Hold Status page, click Save to send the approval to your supervisor.

Home Study Recert Hold Status -- Webpage Dialog

eWiSACWIS Print Spell Check Help

Place On/Remove Hold

Status	Effective From	Reason(s)	Worker
<input type="radio"/> Place on Hold	10/10/2014	Change in family circumstances	Dan Daisy
Description: description here...			
<input checked="" type="radio"/> Remove from Hold	10/24/2014	Reason(s) Family circumstances resolved	Dan Daisy
Description:			

Insert

Options: **Actions** Go

Approval

Save Close